

# BISHOPSTOKE PARISH COUNCIL

## Minutes of the Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 23 September 2014 in the Parish Office, Riverside, Bishopstoke

**Present:** Councillor A Winstanley (Chairman)  
Councillor P Brown (from para 109)  
Councillor J Harper  
Councillor G Harris  
Councillor T Mignot  
Councillor V Snook  
Councillor M Thornton  
Councillor S Toher

**In Attendance:** Mr P J Storey (Clerk to Bishopstoke Parish Council)  
Mrs C Taylor (Assistant Clerk to Bishopstoke Parish Council)

### Public Session

No members of the public were present.

#### 105. Apologies for absence

105.1 Clls Cossey, McKeone, Parkinson-MacLachlan and Roling; Cllrs Lyon and Thomas not present.

#### 106. Councillors' Questions and Announcements

106.1 Cllr Winstanley congratulated everyone involved with the Carnival which had clearly been a great success making particular mention of the Assistant Clerk for her administrative support.

106.2 Cllr Harris queried when the Riverside railing repairs might be started; November was the forecast date.

106.3 Cllr Toher reported damage to the Barge footpath railings which the Clerk would follow up.

#### Action: Clerk

106.4 Cllr Harper reported on Police activity in Stoke Park Woods around the 'wigwam' possibly related to drug involvement.

#### 107. Adoption of the Minutes of the Parish Council Meeting held on 22 July 2014

107.1 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** with Cllr Thornton abstaining (absent) that the minutes of the meeting held on 22 July 2014 be accepted as a true record.

#### 108. Matters Arising

108.1 Para 93.6 Glebe Meadow footpath extension. It had been decided not to extend the footpath across Glebe Meadow in order to maintain its rural image.

*Cllr Brown arrived at this point*

#### 109. Declarations of Interest and Requests for Dispensation

109.1 Cllr Toher declared a personal interest in Item 10, Carnival street collection distribution.

## **110. Correspondence**

- 110.1 The Clerk drew Members' attention to the Eastleigh Borough Local Plan which had been submitted for examination with hearings commencing on 10 November and to the Post Office letter outlining changes planned for the Whalesmead Post Office. It was agreed the Clerk would respond accepting the few minor changes proposed and expressing thanks for the facility remaining in situ.

**Action:** Clerk

## **111. Report on Planning Committee Meetings of 22 July, 12 August and 9 September 2014 - to note Resolutions and to determine any Recommendations**

- 111.1 Minutes of the Planning Committee meetings held on 22 July, 12 August and 9 September 2014 had been circulated with the agenda papers.
- 111.2 Proposed Cllr Snook, Seconded Cllr Toher, **RESOLVED** unanimously that the minutes of the meetings held on 22 July, 12 August and 9 September 2014 be received and accepted.

## **113. Report on Finance and General Purposes Committee Meeting of 9 September 2014 – to note Resolutions and to determine any Recommendations**

- 113.1 Minutes of the F&GP Committee meeting held on 9 September 2014 had been circulated with the agenda papers.
- 113.2 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously that the resolutions of the meetings held on 9 September 2014 be received and accepted.
- 113.3 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously that the recommendation to adopt the draft Tree Policy be approved.

## **114. To receive the RFO's Report and approve the July and August 2014 Statements of Account**

- 114.1 The Clerk reported on the audited Annual Return which had now been signed off by the external auditors. Councillors noted the two minor comments which had been made, one on recording fixed assets although no remedial action was required and the other on the level of the fidelity guarantee which had since been increased. The Clerk confirmed the statutory notice informing electors of their right to inspect the document would be displayed in the Parish.
- 114.2 Statements of Account and Payments Schedules for July and August 2014 had been circulated with the agenda papers.
- 114.3 Proposed Cllr Winstanley, Seconded Cllr Brown, **RESOLVED** unanimously that payments for July and August 2014 be authorised as per the tabled Statements of Account.

## **115. To determine distribution of the Carnival street collection**

- 115.1 Cllr Brown reported that £540.73 had been collected during the Carnival procession and that the Carnival working group had recommended this money be distributed equally between the four organisations who had submitted applications for a grant, namely Age Concern Bishopstoke to help subsidise the annual Christmas lunch for members, Bishopstoke Parochial Council as a contribution towards the costs of new heating in St Mary's Church, the Methodist Church as a contribution towards the costs of new windows, and New Hope to help meet the costs of providing lock up storage for household items to be donated to those in need. In view of the odd amount arising from an equal distribution, Cllr Thornton suggested that each applicant's share of the proceeds be rounded up with the balance coming from Parish funds.
- 115.2 Proposed Cllr Harris, Seconded Cllr Snook, **RESOLVED** with Cllr Toher abstaining (personal interest) that £140 be granted to each of Age Concern Bishopstoke, St Mary's Church, Methodist Church and New Hope from the proceeds of the Carnival street collection with the balance being made up from Parish funds.

## **116. To receive reports from County, Borough and Parish Councillors**

- 116.1 Cllr Thornton briefed on the proposal to hold a Carol Service in the Ageas Bowl as a joint initiative by the local Churches to mark the 1914 Christmas truce in World War 1. The likely date would be 6 December and the Churches could be bidding for Grant Aid to help meet costs.
- 116.2 Cllr Mignot confirmed that the request to include ‘Bishopstoke’ in the local address had been agreed by the Post Office.
- 116.3 Cllr Brown, as Chairman of the Carnival working group, thanked everyone for their help and support in mounting this year’s very successful Carnival. The date for next year’s event would be set when the working group next met in January 2015.
- 116.4 Cllr Toher confirmed that work would soon start on the replacement fire doors at the side of the Memorial Hall building and that a new bin had been provided in the ladies WC. As the Memorial Hall Secretary, Cllr Toher had contacted Royal Mail to advise them there were two community buildings in the area in an attempt to minimise wrongly delivered mail.
- 116.5 Cllr Harris reported on the BCA’s annual review, at which the need for younger members was stressed, and that land subsidence had resulted in part of Anchor’s fence falling over.
- 116.6 Cllr Winstanley had attended a Local Government Association meeting on the Isle of Wight at which the main topics for discussion had included changes in local government, cost cutting by the county council, the Scottish referendum and affordable housing. Discussion at a recent HALC board meeting had included affiliation fee levels for next year, our increase is likely to be £23pa as a result of HCC’s funding reductions, and the need for parish councils to build up funding for capital replacement projects and the use of ‘crowd’ funding to gain access to funds. She had also attended a Hampshire Partnership meeting which had included a presentation by the Hampshire Fire and Rescue Service and the Environment Agency on flooding following last winter’s experiences and discussion on improvements in health care arrangements led jointly by HCC Head of Adult Services and Chair of Hampshire Care Commissioning Group.

## **117. Clerk’s Monthly Report**

- 117.1 The Clerk was attending a seminar hosted by Hampshire Fire and Rescue Services on 3 October 2014 to discuss post flooding actions and agree preparations for dealing with future floods.

## **118. September 2014 press release**

- 118.1 It was agreed that mention would be made of the Street collection grant awards, the newly adopted tree policy, new lighting on Riverside and that ‘Bishopstoke’ was now part of the formal address for residents.

**Action:** Clerk

## **119. Date, Time and Place of Next Meeting**

- 119.1 The next meeting of the Parish Council will be on Tuesday 21 October 2014 at 7.30pm in the Parish Office, Riverside, Bishopstoke.

*There being no further business, the Chairman closed the Meeting at 8.40pm.*