

BISHOPSTOKE PARISH COUNCIL

Minutes of the Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 24 April 2012 at the Methodist Church Hall, Sedgwick Road, Bishopstoke

Present: Councillor S Toher (Chairman)
Councillor B Hansell
Councillor H McGuinness
Councillor T Mignot
Councillor I Pemberton
Councillor A Roling
Councillor M Shephard
Councillor M Thornton
Councillor R Uren
Councillor A Winstanley

In Attendance: Mr P J Storey (Clerk to Bishopstoke Parish Council)
Mrs C Taylor (Assistant Clerk)

Public Session

No members of the public were present.

45. Apologies for absence

45.1 Apologies received from Cllrs Bateman, McKeone and Snook.

46. Councillors' Questions and Announcements

46.1 None.

47. Adoption of the Minutes of the Parish Council Meeting held on 27 March 2012

47.1 Proposed Cllr Toher, Seconded Cllr Winstanley, **RESOLVED** unanimously that the minutes of the meeting held on 27 March 2012 be accepted as a true record.

48. Matters Arising

48.1 Para 32.1 It was noted that the Xela bus service now also included Hamilton Road.

49. Declarations of Interest

49.1 None declared.

50. Correspondence

50.1 The Clerk drew Councillors' attention to correspondence received but no further action was thought necessary.

51. Report on Planning Committee Meeting of 27 March 2012 - to note Resolutions and to consider any Recommendations

51.1 Minutes of the meeting held on 27 March 2012 had been circulated with the agenda papers.

51.2 Proposed Cllr Pemberton, Seconded Cllr Toher, **RESOLVED** unanimously that the minutes of the meeting held on 27 March 2012 be received and accepted.

52. Report on Finance and General Purposes Committee Meeting of 3 April 2012 - to note Resolutions and to determine any Recommendations

52.1 Minutes of the meeting held on 3 April 2012 had been circulated with the agenda papers.

- 52.2 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously that the resolutions of the meeting held on 3 April 2012 be received and accepted.
- 52.3 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously that the following recommendations be approved:
- that £200 be granted to the Brookfield Residents Association to help them meet the costs of celebrating the Royal Jubilee
- that £500 be granted to Victim Support to help them continue to recruit and train volunteers to assist those in need
- 52.4 Proposed Cllr Roling, Seconded Cllr Thornton, **RESOLVED** with Cllrs Shephard and Toher against that £500 be granted to the Asian Cultural and Welfare Association to assist them in meeting the costs of their annual MELA.
- 53. To receive the RFO's report and approve payment of accounts**
- 53.1 The Clerk reported that the internal auditor was completing his annual audit and that the accounts for the year ended 31 March 2012 would be tabled for adoption at the AGM.
- 53.2 A Payments Schedule had been circulated with the agenda papers.
- 53.3 Proposed Cllr Winstanley, Seconded Cllr Uren, **RESOLVED** unanimously that payments be authorised as per the schedule.
- 54. To receive reports from Members on External Meetings attended**
- 54.1 Cllr Winstanley had attended an EDAPC meeting at which a presentation on youth services had been made and a Carnival Committee meeting at which plans for a joint Big Lunch with St Mary's Church on Sunday 3 June had been discussed.
- 54.2 Cllr Toher had attended a Memorial Hall management committee at which it was noted that new hirers of the Hall had been signed up; the monthly meeting with the LAC Co-ordinator; and a Streetscene lunch with other councillors and local residents to discuss common issues around the Parish. Cllr McGuinness had also attended this event.
- 54. To reconsider meeting dates for May 2012**
- 54.1 With the proximity of the local elections on 3 May 2012 and the AGM date, it was thought prudent to reconsider meeting dates in May. Accordingly, it was decided to defer the AGM by one week to Tuesday 15 May, retain the Planning Committee meeting also on that date and cancel the F&GP Committee meeting for that date. The Clerk would revise the meeting date schedule and advise newly elected councillors accordingly.
- Action: Clerk**
- 55. To determine amendments to Cemetery regulations**
- 55.1 A paper by the Assistant Clerk drawing attention to some amendments to those Cemetery regulations covering the maintenance of plots and headstones had been circulated with the agenda papers. The paper recommended that the notice period during which necessary maintenance should be undertaken be extended and that changes be made to the process by which owners not responding should be traced. It was also suggested that the correspondence be made more informal where possible and it was noted that where no response was received the Parish Council would have to undertake the work involved in which case it would hold the debt against the plot for possible future recovery should enquiries about that plot be received.
- 55.2 Proposed Cllr Toher, Seconded Cllr Uren, **RESOLVED** unanimously that the recommended changes to the Cemetery regulations be adopted.
- Action: Assistant Clerk**
- 56. Clerk's Monthly Report**
- 56.1 New notices for the play areas and open spaces would be erected this week.

57. To consider content of the Press Release for April 2012

- 57.1 It was agreed that reference would be made to the forthcoming local elections and departing councillors and to grants awarded..

Action: Clerk

58. Date, Time and Place of Next Meeting

- 58.1 The next meeting of the Parish Council will be the Annual General Meeting to be held on Tuesday 15 May 2012 at 7.30pm in the Methodist Church Hall, Sedgwick Road, Bishopstoke.

There being no further business and before closing the Meeting at 8.15pm, the Chairman, on behalf of all present, thanked Cllr Richard Uren who was not standing for re-election for his contribution to the Council and the Parish in general during the past four years and wished everyone else the very best of luck in the forthcoming elections.