

BISHOPSTOKE PARISH COUNCIL

Minutes of the Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 24 September 2013 at the Methodist Church Hall, Sedgwick Road, Bishopstoke

Present: Councillor A Winstanley (Chairman)
Councillor P Brown
Councillor A Cossey
Councillor J Harper
Councillor G Harris
Councillor M Lyon
Councillor V Snook (Items 245 to 253(8))
Councillor M Thornton

In Attendance: Mr P J Storey (Clerk to Bishopstoke Parish Council)

Public Session

One member of the public was present.

245. Apologies for absence

245.1 Cllrs Hansell, McKeone, Mignot, Roling, Thomas and Toher. Apologies received from County Cllr Moore.

246. Councillors' Questions and Announcements

246.1 The Chairman thanked the Clerk and others involved in organising the opening of the Shears Mill turbine house and congratulated those involved in organising this year's 101st Bishopstoke Carnival, especially the Assistant Clerk, and stated that despite the appalling weather the event had again been a great success. Cllr Winstanley also reminded all present of the final Carnival Quiz and the Macmillan coffee morning fundraising events being held in the Parish.

246.2 Cllr Harris reported a problem with the structure of the concrete storage hut on the Manor Farm allotments which the Clerk would investigate.

Action: Clerk

247. Adoption of the Minutes of the Parish Council Meeting held on 23 July 2013

247.1 Proposed Cllr Harris, Seconded Cllr Thornton **RESOLVED** unanimously that the minutes of the meeting held on 23 July 2013 be accepted as a true record.

248. Matters Arising

248.1 Public session. Burton Properties would be holding a public consultation on their plans to develop the old Longmead Arms site in the Methodist Church Hall on Monday 30 September between 5pm and 8pm.

248.2 Para 233.2 Cllr Thornton had helped arrange the approvals for EBC to remove the rubble deposits adjacent to the Guides' hut and the site had now been cleared.

248.3 Para 239.5 Cllr Harris pointed out that the supporting stay wire for the telegraph pole in the centre of the vegetation on the corner of Riverside could pose a problem for pedestrians once the vegetation had been removed and recommended that this should be borne in mind when determining the position of any street furniture. Similarly with the street name sign which would be left exposed in the centre of the paved area unless relocated.

249. Declarations of Interest and Requests for Dispensation

249.1 None declared or sought.

250. Correspondence

250.1 There was no correspondence tabled.

251. Report on Planning Committee Meetings on 23 July, 6 August and 10 September 2013 - to note Resolutions and to consider any Recommendations

- 251.1 Minutes of the Planning Committee meetings held on 23 July, 6 August and 10 September 2013 had been circulated with the agenda papers.
- 252.2 Proposed Cllr Snook, Seconded Cllr Brown, **RESOLVED** unanimously that the minutes of the meetings held on 23 July, 6 August and 10 September 2013 be received and accepted.

253. Report on Finance and General Purposes Committee Meeting of 10 September 2013 – to note Resolutions and to determine any Recommendations

- 253.1 Minutes of the F&GP Committee meeting held on 10 September 2013 had been circulated with the agenda papers.
- 253.2 Proposed Cllr Winstanley, Seconded Cllr Harris, **RESOLVED** unanimously that the resolutions of the meeting held on 10 September 2013 be received and accepted.
- 253.3 Proposed Cllr Winstanley, Seconded Cllr Thornton, **RESOLVED** unanimously that the recommendation to approve and accept the audited Annual Return for 2012/13 be accepted and that the actions recommended be implemented.
- 253.4 Proposed Cllr Cossey, Seconded Cllr Harris, **RESOLVED** unanimously that the recommendation to grant £500 to New Hope Hampshire be accepted.
- 253.5 Proposed Cllr Winstanley, Seconded Cllr Thornton, **RESOLVED** unanimously that the recommendation to transfer the RFO's responsibilities from the Clerk to the Assistant Clerk wef 1 January 2014 be accepted and that subsequently a full review of hours worked and the appropriate salary scale points be determined.
- 253.6 The recommendation to allow the Carnival Group to use the parish office for its meetings was deferred pending further investigation into the terms of the temporary planning approval.

Action: Clerk

- 253.7 Proposed Cllr Winstanley, Seconded Cllr Cossey, **RESOLVED** unanimously that the recommendation to increase the administrative support provided to the Carnival Group by the Assistant Clerk be increased from 50 hours to 75 hours per annum be accepted.
- 253.8 Proposed Cllr Winstanley, Seconded Cllr Cossey, **RESOLVED** unanimously that the recommendation to undertake a consultation with a view to installing a new bus shelter on Hamilton Road be accepted.

Action: Clerk

Cllr Snook left the meeting at this point

- 253.9 Proposed Cllr Winstanley, Seconded Cllr Cossey, **RESOLVED** unanimously that the recommendation to ringfence £2000 towards the provision of seating at the Riverside junction be accepted.

254. To receive the RFO's report and approve the July and August 2013 payments of accounts

- 254.1 Proposed Cllr Winstanley, Seconded Cllr Thornton, **RESOLVED** unanimously that payments be authorised as per the tabled schedules.

255. To receive reports from Councillors on external meetings attended

- 255.1 Cllr Lyon reported that he now sat on HCC health committees in his capacity as a county councillor and that much emphasis was being placed on delegating responsibility to local levels in the community.
- 255.2 Cllr Brown reported that the Carnival Group wash-up meeting would be held in early October followed by the AGM in the new year to determine committee appointments. The Carnival Court had successfully represented Bishopstoke at the Eastleigh Mardi Gras.
- 255.3 Cllr Harris reported that the Bishopstoke Community Association AGM had been poorly attended with those volunteers left beginning to struggle; however, there was a full programme of events for the current year.

- 255.4 Cllr Winstanley reported on the Bishopstoke Memorial Hall committee meeting and the results of an electrical survey which had shown there was no spare capacity to allow the new parish office to run a sub-metered supply from the Hall. She also commented on the recent HALC board meeting at which proposals to be debated at the forthcoming AGM included increases in fees charged and the introduction of training discounts where the clerk was CiLCA qualified or was clerk to two or more councils. Cllr Winstanley had also been in attendance at the recent training session for new county councillors and also reminded members present that the EBC draft local plan was being debated next week and would include recognition of a 5% increase in the numbers of new houses required in the Borough. Options to be discussed were on the EBC website.

256. Clerk's Monthly Report

- 256.1 The Clerk reported that the Valuation Officer would be assessing the new parish office next week; that application had been made for an electrical supply and that he was purchasing furniture for future use. In discussions with members of the Memorial Hall committee, comment had been made on the need for a parish notice board to be installed on Hall land. The Hall committee members had suggested a jointly funded notice board might improve the front vista of the Hall and a suitable board would be costed and recommendations tabled in due course.

Action: Clerk

- 256.2 The Clerk reported he had investigated the prospect of electronic mapping of the allotment and Cemetery sites and members noted that as Fair Oak and Horton Heath Parish Council was going down this path it seemed sensible to monitor their progress before taking any further action. Pear Technology was their preferred contractor.
- 256.3 The Clerk reported that the Chairman, he and EBC staff, had met informally at Brookfield to initiate discussions on transfer of responsibility for the site notionally on 1 April 2014. Recommendations would be tabled in due course.

Action: Clerk

- 256.4 Following last minute amendments to the draft lease for Shears Mill regarding signage on the site, a final form of words had been agreed which the Chairman and Vice-Chairman would now sign.
- 256.5 Finally, the Clerk reported he planned to replace the old open topped litter bins which were attracting vermin in Glebe Meadow and Sayers Road play areas with more modern and hard wearing bins with top covers as part of the on-going improvements to our asset holdings.

257. September 2013 press release

- 257.1 It was agreed that mention would be made of the grant awarded and the Carnival success.

Action: Clerk

258. Date, Time and Place of Next Meeting

- 258.1 The next meeting of the Parish Council will be on Tuesday 22 October 2013 at 7.30pm in the Methodist Church Hall, Sedgwick Road, Bishopstoke.

There being no further business, the Chairman closed the Meeting at 8.45pm.