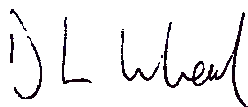


**Members of the Parish Council are summoned to attend a meeting to be held at the Parish Office, Riverside, Bishopstoke on Tuesday 25 February 2020 at 7.30pm
This Meeting is Open to the Public (7.30pm – Question Time)**

AGENDA

1. Apologies for Absence
2. Councillors' Questions
3. To adopt and sign Minutes of the Parish Council meeting held on 28 January 2020
4. To consider Matters Arising from the above Minutes not covered elsewhere in the agenda
5. Declarations of Interest and Requests for Dispensations
6. Report on Planning Committee Meeting of 28 January 2020 – to note Resolutions and to determine Recommendations
7. Report on Finance and General Purposes Committee Meeting of 11 February 2020 – to note Resolutions and to determine Recommendations
8. Report on Buildings Committee Meeting of 18 February 2020 – to note Resolutions and to determine Recommendations
9. To receive reports from Working Groups and other bodies, and to determine Recommendations
10. To receive the RFO's Report and approve the January 2020 Statement of Accounts
11. To receive reports from County, Borough and Parish Councillors on matters of interest
12. To receive the Clerk's Monthly Report
13. To consider content for the January 2020 Press Release
14. Date, time, place and agenda items for next meeting – Tuesday 24 March 2020 at 7.30pm in the Parish Office, Riverside, Bishopstoke



D L Wheal
Clerk to Bishopstoke Parish Council
18th February 2020

**Minutes of a Meeting of the Bishopstoke Parish Council
held in the Parish Office, Riverside, Bishopstoke
commencing at 7.30pm on 28 January 2020**

Present: Councillor Sue Toher (Chair)
Councillor Geoff Harris (Vice Chair)
Councillor Peter Brown
Councillor Andrew Daly
Councillor Anne Dean
Councillor Johanna Francis
Councillor Chris Greenwood
Councillor Trevor Mignot
Councillor Louise Parker-Jones
Councillor Mike Thornton
Councillor Anne Winstanley

In Attendance: Mr David Wheal (Clerk to Bishopstoke Parish Council)
Mrs Sophie Thorogood (RFO to Bishopstoke Parish Council)

Public Session 0 members of the public were present.

FULL_1920_M08/

Public Session

127 Apologies for Absence

127.1 Apologies had been received and were accepted from Cllrs Moore, Roling and Tidridge.

128 Councillors' Questions

128.1 There were no questions from Councillors.

129 To adopt and sign Minutes of the Parish Council meeting held on 26 November 2019

129.1 The minutes of the above meeting had been circulated prior to this meeting.

129.2 Cllr Parker-Jones noted that at the meeting she had given apologies for herself and Cllr Dean for the Parish Assembly and asked that this be minuted.

129.3 Proposed Cllr Winstanley, Seconded Cllr Greenwood, **RESOLVED** unanimously that the minutes of the Parish Council meeting held on 26 November 2019 be adopted as a true record.

130 To consider Matters Arising from the above Minutes

130.1 There were no matters arising.

Initial: _____ Date: _____

131 Declarations of Interest and Requests for Dispensations

131.1 None declared or requested.

132 Report on Planning Committee Meetings of 26 November 2019, 10 December 2019, 2 January 2020 and 14 January 2020 – to note Resolutions and to determine Recommendations

132.1 The Planning Committee Minutes for those meetings had been included in the document pack.

132.2 Proposed Cllr Brown, Seconded Cllr Greenwood, **RESOLVED** unanimously to note the resolutions of the Planning Committee meetings held on 26 November 2019, 10 December 2019, 2 January 2020 and 14 January 2020.

133 Report on Finance and General Purposes Committee Meetings of 10 December 2019 and 14 January 2020 – to note Resolutions and to determine Recommendations

133.1 The Finance and General Purposes Committee Minutes from the meetings had been included in the document pack.

133.2 Proposed Cllr Parker-Jones, Seconded Cllr Toher, **RESOLVED** unanimously that the resolutions of the Finance and General Purposes Committee meeting held on 10 December 2019 be noted.

133.3 Proposed Cllr Toher, Seconded Cllr Dean, **RESOLVED** unanimously that Bike Park Bishopstoke be granted £1,000 and invited to apply again in the next financial year.

133.4 Proposed Cllr Winstanley, Seconded Cllr Dean, **RESOLVED** unanimously that the resolutions of the Finance and General Purposes Committee meeting held on 14 January 2020 be noted.

134 Report on Buildings Committee Meetings of 17 December 2019 and 21 January 2020 – to note Resolutions and to determine Recommendations

134.1 The Buildings Committee Minutes from the meetings had been included in the document pack.

134.2 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously that the resolutions of the Buildings Committee meeting held on 17 December 2019 be noted.

134.3 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously that the resolutions of the Buildings Committee meeting held on 21 January 2020 be noted.

134.4 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously that the listed £20,000 in unspent budget heads be transferred to the Memorial Hall budget to cover inspections, repair and maintenance costs.

134.5 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously to transfer the premises licence to the Parish Council.

Initial: _____ Date: _____

135 To receive reports from Working Groups and other bodies

135.1 Cllr Toher reported that the second draft of the Neighbourhood Plan has now been received and is going to the Steering Group for comment.

135.2 The Clerk had forwarded the notes from the Climate Change Emergency Working Group meeting to all Councillors.

135.3 Cllr Harris gave a verbal update on progress for Carnival 2020.

136 To receive the RFO's Report and approve the November and December 2019 Statements of Accounts

136.1 The RFO gave a verbal report on the accounts.

136.2 Proposed Cllr Winstanley, Seconded Cllr Harris, **RESOLVED** unanimously to receive the RFO's report and approve the November and December 2019 Statement of Accounts.

137 To approve the expenditure budget for 2020-21

137.1 The proposed expenditure budget had been circulated in the document pack.

137.2 Proposed Cllr Harris, Seconded Cllr Winstanley, **RESOLVED** unanimously to approve the expenditure budget for 2020-21.

138 To approve funding for the expenditure budget for 2020-21, including the precept request

138.1 Details of the funding proposals had been circulated in the document pack.

138.2 Proposed Cllr Winstanley, Seconded Cllr Harris, **RESOLVED** unanimously that Bishopstoke Parish Council approve an increase in the Bishopstoke Council Tax of 3% to give a precept of £230,913 and that the remainder of the budget be funded by other income, and an expected contribution from reserves of £62,495.

139 To discuss potential use of CCTV across Council property and agree next steps

139.1 The Clerk gave a summary of previous Council discussions on the use of CCTV and information from a recent Community Safety Group meeting.

139.2 Cllrs agreed that the decision on whether to use CCTV would be left to the new Council elected in May 2020 but asked that notes be taken from the discussion to help inform their decision. The notes are attached to the minutes as Appendix A

Action: Clerk

Initial: _____ Date: _____

140 To receive reports from County, Borough and Parish Councillors on matters of interest

140.1 Cllr Harris informed the Council that in advance of the next Airport Consultative Committee meeting he had received information about the situation with Flybe from the CEO of Southampton Airport.

140.2 Cllr Parker-Jones reminded the Council that the Local Plan examination concludes on 29th January and that Eastleigh Borough Council will be considering its budget on 20th February.

140.3 Cllr Thornton informed the Council of figures showing the underfunding of adult social care in Hampshire. Cllr Thornton also informed the Council that Bishopstoke and Fair Oak Good Neighbours are looking for a new co-ordinator and are always looking for drivers.

140.4 Cllr Winstanley informed the Council that Twynams is working with One Community to better define the roles of their trustees and paid staff. It is hoped that trustees will in future be appointed for 4 years, with their appointments staggered over the period.

140.5 Cllr Toher had attended a Human Resources Working Group meeting, Memorial Hall meetings, a YZone management meeting and the Bishopstoke / Eastleigh Liaison Committee meeting. The final Memorial Hall meeting will be in February for the presentation of the 2019 accounts.

141 To receive the Clerk's Monthly Report

141.1 The Clerk reported on actions from the previous meeting:

108.1 EBC requested to put toilets or toilet signs in

108.2 EBC requested to install "Beware of the Deer" signs in

108.4 Website was updated along with noticeboards with into regarding bin calendars. Upwards of 20 residents took advantage of this.

115.1 CWG Minutes forwarded to all Councillors

117.1 Extra quote obtained and work is now on order.

121.1 Invitations to Parish Assembly will be sent next week.

122.4 Planning considered the Airport Expansion at their December meeting

122.8 Path between Hub and bridge by Radian requested from Borough Council

141.2 The interim audit took place on 23 January. No major issues arose and a report will be considered at the next Finance & General Purposes meeting.

141.3 The office will be closed on Wednesday 29th and Friday 31st January as well as Monday 3rd February.

Initial: _____ Date: _____

141.4 At the YZone meeting it had been agreed to have an external review of the way the YZone operates. This will be arranged by the Borough Council.

141.5 At the Liaison meeting with the Borough Council the situation with Brookfield had been discussed. The Parish Council representatives noted the lack of progress in completing the transfer and informed the Borough that if there is not significant progress made by October 2020 then the Parish Council will consider whether to cancel the transfer.

142 To consider content for the January 2020 Press Release

142.1 It was agreed that the press release would include: the budget, the takeover of the Memorial Hall and the grant to Bike Park Bishopstoke.

Action: Clerk

143 Date, time, place and agenda items for next meeting

143.1 The next meeting will be on Tuesday 25 February 2020, at 7:30pm in the Parish Office.

143.2 Agenda items for the meeting to the Clerk by Monday 17 February 2020 please.

There being no further business, the Chair closed the meeting at 9:00pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____

**Minutes of a Meeting of the Planning Committee
held in the Parish Office, Riverside, Bishopstoke
commencing at 7.00pm on 28 January 2020**

Present: Cllrs Brown (Chair), Dean, Francis, Greenwood and Toher

In Attendance: Mr D Wheal (Clerk to Bishopstoke Parish Council)
Cllr Mignot (Bishopstoke Parish Council)

Public Attendance: 0 members of the public were present

PLAN_1920_M18/

Public Session

176 Apologies for Absence

176.1 All Committee members were present.

177 To adopt as a true record, and sign, the Minutes of the Planning Committee meeting held on 14 January 2020

177.1 The Minutes of the above meeting had been circulated prior to the meeting.

177.2 Proposed Cllr Toher, Seconded Cllr Greenwood, **RESOLVED** unanimously that the minutes of the Planning Committee meeting held on 14 January 2020 be accepted as a true record.

178 To consider Matters Arising from the above Minutes not covered elsewhere on the agenda

178.1 There were no matters arising.

179 Declarations of Interest and Requests for Dispensations

179.1 None declared or requested.

180 Consideration of Planning Applications

180.1 H/19/87049 – 22 Earls Close – Two storey side extension – The Committee agreed to raise no objection to this application.

180.2 T/19/86867 – Hollies, 23 Bishops Court – 1 no. Swamp Cypress (T1) - reduce the height from 12 metres to no less than 10 metres and reduce current 8 metre width to no less than 6 metres – The Committee agreed to raise no objection to this application.

180.3 T/20/87126 – 8 Manor Farm Close – 1 no. Robinia (T2) – Fell – The Committee agreed to raise no objection to this application and wished to comment that they were pleased to see the intention to plant a new tree in place of the felled Robinia.

180.4 H/20/87124 – 22 Rosehip Close – Single storey rear extension & Elevational alterations – The Committee agreed to raise no objection to this application.

181 To agree a response to the Borough Council regarding issues raised by the Parish Council

181.1 The Committee agreed to ask the Clerk to respond to the Borough Council as follows: with regard to 61A Hamilton Road the issue was that whilst the Planning Portal stated 61A, the application stated 61, and they are by definition separate dwellings; if changes are made to the description on the planning portal compared to the application form could this be noted on the portal as otherwise it is impossible to tell whether changes are deliberate or mistakes; as the Borough adopted the Conservation Area and holds the Tree Preservation Order list it should be able to check application forms to see if they have been correctly identified – the Clerk will resend examples; the Planning Committee relies on seeing the comments of residents on planning applications to help judge local opinion on an application – if these cannot be published until after the decision is made could they be sent, to be dealt with confidentially if necessary, to the Clerk to aid in the Committee's deliberations and finally the Committee is happy to contact officers in the first instance but a timely response is required when they do.

Action: Clerk

182 Report on recent planning decisions

182.1 F/19/86811 – Land lying East of Spring Lane– Erection of single storey detached garage block – Cllr Toher, speaking as a resident, shared her objections to this plan with the Committee. These comments are available on the Borough Council planning portal. The Committee agreed to object on the grounds that this is overdevelopment, appears to be for commercial use in a residential area and has no plan to alter the mud track path that leads to the garages meaning it is not suitable for vehicle movements – this application was withdrawn by the applicant.

182.2 H/19/86857 – 18 Church Road– demolition of existing detached garage to the rear, two and single storey side extension and new front porch – The Committee agreed to raise no objection but to note in their comments the previous refused application – The Borough Council permitted this application.

182.3 H/19/86836 – 37 Hamilton Road – Proposed loft conversion with side and rear dormers (under PD), single storey side and rear extensions and elevational alterations – The Committee agreed to object to this application as the property appears to be increasing in size to four bedrooms whilst only having one parking space. Additionally, the Committee were concerned about the potential for both overlooking and shade on the rear of the neighbouring property – the Borough Council permitted this application.

182.4 H/19/86954 – 35 Haig Road - Two storey rear extension, loft conversion with front dormer, single storey side extension incorporating a garage following demolition of existing garage – The Committee agreed to raise no objection to this planning application – the Borough Council permitted this application.

183 Clerk's Report

183.1 The Clerk indicated he had nothing further to report.

184 Date, time, place and agenda items for next meeting

184.1 The next meeting will be on Tuesday 11th February 2020, at 7:00pm. The doors will be open at 6:45pm for viewing of applications.

184.2 Any agenda items should be submitted in writing to the Clerk by Monday 3rd February.

Initial: _____ Date: _____

185 Motion for Confidential Business

185.1 As neither the Clerk nor the Committee members had any confidential business to raise, this was not moved.

There being no further business, the Chair closed the meeting at 7.18pm

DRAFT

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____

**Minutes of a Meeting of the Finance and General Purposes Committee
held in the Parish Office, Riverside, Bishopstoke
commencing at 7.30pm on 11 February 2020**

Present: Cllrs Tidridge (Chair), Dean, Harris, Parker-Jones and Toher

In Attendance: Mr D Wheal (Clerk to Bishopstoke Parish Council)
Mrs S Thorogood (RFO to Bishopstoke Parish Council)

Public Attendance: 0 members of the public was present

FGP_1920_M10/

103 Apologies for Absence

103.1 Apologies had been received and were accepted from Cllrs Thornton and Winstanley.

104 To accept as a true record, and sign, the Minutes of the Finance and General Purposes Committee Meeting held on 10 December 2019

104.1 The Minutes of the above meeting had been circulated prior to the meeting.

104.2 Cllr Parker-Jones requested that in Minute 100.2 regarding her comments on granting running costs the word “unhappy” be replaced with the word “concerned”.

104.3 Proposed Cllr Toher, Seconded Cllr Harris, **RESOLVED** unanimously that the minutes of the Finance and General Purposes Committee meeting held on 14 January 2020, as amended, be accepted as a true record.

105 To consider Matters Arising from the above Minutes

105.1 There were no matters arising.

106 Declarations of Interest and Requests for Dispensations

106.1 Cllr Toher declared an interest in Item 9 on the agenda as her father is named on the memorial. It was agreed that there was no reason for Cllr Toher to not take part in the discussion.

107 To receive the RFO's Report, and approve Budget Monitoring and Payments Reports for January 2020

107.1 The Budget Monitoring and Payments reports for January 2020 had been circulated with the supporting documents for this meeting.

107.2 The RFO reported that significant items this month were payments for the electrical safety inspection of the Bishopstoke Memorial Hall and replacement lighting in the green room, servicing and repairs to the machinery at Underwood Road, and repairs to the chain link fence at the cemetery. The Council received notification today that Southern Water have replaced the water meter to the Cemetery and moved it to a more secure location in the footpath, and have also confirmed that there is a leak. The RFO reported that she has spoken to the insurance company numerous times for an update

on the bus shelter claim. This is now being looked at more urgently by the insurer, who we believe will recommend going with the narrower bus shelter at some point in the next few days.

107.3 The RFO was requested to contract a plumber to find the leak at the Cemetery and also contact Hampshire County Council to inform them of the change in location of the meter in light of expected highways work nearby.

Action: RFO

107.4 Cllr Toher asked when the insurance is next due for renewal. The Clerk informed the Committee that the renewal date is in November but that we are currently in a three-year deal. The RFO was asked to determine whether there is anything in the terms and conditions that states claims will be dealt with promptly.

Action: RFO

107.5 Proposed Cllr Toher, Seconded Cllr Dean, **RESOLVED** unanimously that the Committee approve the Budget Monitoring and Payments reports for January 2020.

108 To recommend approval of the Financial Systems Risk Assessment for 2019-20

108.1 The Clerk noted the amendments made to the Financial Systems Risk Assessment in light of the takeover of the Memorial Hall and the Internal Auditor's report.

108.2 The Committee asked the Clerk to investigate whether it would be appropriate and helpful to include dates for actions contained in the risk assessment; whether the "Review Date" column is needed and whether a different risk assessment scale should be used.

Action: Clerk.

108.3 The Committee agreed to defer considering the Financial Systems Risk Assessment until the Clerk completes the investigation.

109 To recommend changes to the Street Pastor grant

109.1 The Committee agreed that the Street Pastors do excellent work in the community and that their grant should be increased.

109.2 Proposed Cllr Toher, Seconded Cllr Harris, **RECOMMENDED** unanimously that the grant to the Street Pastors be increased to £700 per year.

110 To consider the interim report from the Internal Auditor and approve the Parish Council response

110.1 The auditor report and the Council response had been included in the document pack.

110.2 Proposed Cllr Tidridge, Seconded Cllr Harris, **RESOLVED** unanimously that the Council accept the Internal Auditor report and approve the Parish Council response.

111 To consider a report on the War Memorial and make recommendations

111.1 The report had been included in the document pack for the meeting.

111.2 Proposed Cllr Toher, Seconded Cllr Parker-Jones, **RECOMMENDED** unanimously that the central plaque on the memorial be replaced, with the wording raised to the same level as those either side, and the phrase "all other Bishopstoke Men and Women" be replaced by "all from Bishopstoke".

112 To receive the Clerk's Report, including an update on Parish Council assets

112.1 Actions: The Clerk reported back to the Committee on the following actions from previous meetings:

- 101.5 The Borough have confirmed that there is £40,621.67 towards teenage play equipment at Glebe Meadows and £67,702.78 for maintenance from the development at the Chase. Both sums would need to be repaid on 2nd June 2023 if not spent.
Additionally, there is £53,411.61 unallocated Community Infrastructure money specifically for the enhancement of Bishopstoke Memorial Hall and/or the enhancement of Glebe Meadows teen area, skate ramp and zone received from Bargate Homes, Land to the North of Church Road on 19th August 2019. There is no confirmed expiry date.
Finally, there is an unspent amount of £9,917.61 on revenue code G9061044 for Glebe Meadow Teen Zone and goal area scheme allocated by the Local Area Committee on 24th September 2014.

- 101.6 The closure of the footpath was announced on the website and Facebook.

112.2 Allotments: Prospective tenants have been invited to visit the vacant plots at Underwood Road and tenancy paperwork has been issued for several. There will still be 2 vacant plots remaining with no one on the waiting list. The window in the Warwick shed is being fixed this week. No other reports of break ins to the shed have been reported. The Jockey Lane site rep pointed out that the damaged fence had still not been replaced by the Borough Council so the RFO raised this with Andy Thompson and it is now being looked into by Street Scene. The RFO was asked to place a notice inside the Warwick shed giving helpful contacts for anyone that might seek shelter there in future, and also to contact both Fair Oak and the Borough Council alerting them to the allotment spaces.

Action: RFO

Waiting Lists: Jockey Lane – 8; Underwood Road – 2; Sewall Drive – 27; Breach Lane – 19; Breach Lane disabled access – 3

112.3 Burials, Cemeteries and Closed Churchyards: Work on making the temporary path between Cemetery sites a permanent one will take place in the week beginning 16th March. Old St Mary's has had the dying Ash tree cleared and we are now awaiting quotes for the repair work to the path through the churchyard. We are also having a structural engineers survey done on the stone cross, which is a legal requirement due to its height. Work on removing the iron fencing is still at the "awaiting approval from the diocese" stage. There is disagreement over responsibility for the mound of broken memorials which is being looked into by the Chancellor and the Registry.

Burials: In January there were no interments. There are currently 3 planned in February.

112.4 Parish Office: Nothing to report.

112.5 Play Areas: I have found a team of experienced skaters who offer a free consultancy service regarding new or improved skate areas. They provide advice on consulting the users and the wider public, as well as advice on potential sources of funding. It is my intention to ask them to work with the Council on the replacement of the skate park area. I would also like to explore making it a much more family friendly environment, ensuring that there is space for families to picnic, and that the skate park is also useable for scooters, and if possible, wheelchairs.

112.6 General: There was nothing further to report.

113 Date, time, place and agenda items for next meeting

113.1 The next meeting is scheduled to be on Tuesday 10th March 2020 at 7:30pm in the Parish Office, Riverside, Bishopstoke.

113.2 Agenda items for this meeting should be received by the Clerk no later than Monday 2nd March 2020.

There being no further business, the Chair closed the meeting at 8.30pm

DRAFT

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____

**Minutes of a Meeting of the Buildings Committee
held in the Parish Office, Riverside, Bishopstoke
commencing at 7.00pm on 18 February 2020**

Present: Cllrs Winstanley (Chair), Dean, Greenwood, Harris and Toher

In Attendance: Mr D Wheal (Clerk to Bishopstoke Parish Council)
Mrs Sophie Thorogood (RFO to Bishopstoke Parish Council)
Cllr Daly (Bishopstoke Parish Council)

Public Session 0 members of the public were present

BUILD_1920_M05/

Public Session

48 Apologies for Absence

48.1 All Committee members were present.

49 To adopt the minutes of the Buildings Committee meeting held on 21 January 2020

49.1 The minutes of the above meeting had been included in the supporting papers.

49.2 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously to adopt the minutes of the Buildings Committee meeting held on 21 January 2020.

50 To consider matters arising from the above minutes not covered elsewhere on the agenda

50.1 There were no matters arising.

51 Declarations of Interest and Requests for Dispensation

51.1 There were no declarations or requests.

52 Bishopstoke Memorial Hall

An update on work required

52.1 The RFO had provided a full report on the remaining transition arrangements, particularly with reference to testing that is still to be done. This report is included in the minutes as Appendix A.

52.2 The Committee noted the report on minor repair and maintenance work which had arisen as a result of a walk round by the Clerk, the RFO and Cllr Toher. Cllrs asked that the reseating of the steps at the front and the checking of the water heater be made a priority.

To respond to the architect's questions

52.3 The Committee agreed they would not like to see the existing Players' shed retained, but noted that it should not be removed until everything inside can be placed in the new building. It was noted that at a meeting at the Borough Council last year it had been agreed that the proposed café would in fact be used as another hireable room, and that the hybrid option had been the firm choice of those attending to proceed with. The Committee were disappointed that these decisions do not appear to have been noted. The Committee agreed that the original orientation shown on the hybrid option would be retained, and not rotated as suggested by the Players. It was agreed that the stage doors did not need to be 10 feet high, provided that they give a wide enough opening for unusual scenery items to be brought in.

To agree hiring conditions and the booking form

52.4 The Committee broadly approved both documents with minor amendments to be made. The "Hall Secretary" will be known as the Bookings Clerk and the secondary contact will be the Parish Office. Other material changes were that the balance of the hiring fee must be paid 7 days before the event; the sections on wi-fi will be removed as there is no intention to offer the Council wi-fi for hirers of the hall and a deposit will initially only be required for parties with £100 being charged for most, but £200 being charged for teenage parties. The Clerk will circulate the fully amended documents for Committee members to see.

Action: Clerk

53 To receive reports on community buildings, Parish-owned buildings and other buildings of note within the Parish

53.1 The Clerk reported that the Parish Office roof is leaking and is due to be repaired on 19th February. Work repairing the Warwick shed at Underwood Road allotments has also been completed.

53.2 Cllr Harris reported his concerns, following his attendance at the recent BIFOHH LAC team meeting, that the project to extend St Paul's community building had progressed so far without any update being provided to the Parish Council. The internal layout has been agreed; gas pipes have been laid; consultation has been gone through on three different design options and the full planning application is about to go in. All of this has happened without the Parish Council hearing anything.

53.3 Proposed Cllr Harris, Seconded Cllr Winstanley, **RESOLVED** unanimously that, in view of the confidential nature of the business about to be it is advisable in the public interest that the public be excluded and for the record the business be regarded as confidential.

53.4 Cllr Harris gave a report on the Bishopstoke Community Centre.

54 To receive the Clerk's Report

54.1 The Clerk indicated there was nothing further to report.

55 To agree the date, time, and place for the next meeting

55.1 The next Buildings Committee meeting will take place on Tuesday 17th March 2020 at 7:00pm in the Parish Office. Agenda items to the Clerk by Monday 9th February please.

There being no further business, the Chair closed the meeting at 9:00pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____

PARISH COUNCIL MEETING ON 25 February 2020
MONTHLY STATEMENT OF ACCOUNT (January 2020)

Start **01/01/2020**
End **31/01/2020**

ITEM 10

Fund Movements						
Bank Accounts		Money In		Money Out		
	Starting Balance	Receipts	Transfer In	Payments	Transfer Out	Closing Balance
Co-op	£ 20,829.34	£ 200.00		£ 16,588.58		£ 4,440.76
EBC	£ 226,027.60					£ 226,027.60
Total	£ 246,856.94	£ 200.00	£ -	£ 16,588.58	£ -	£ 230,468.36

Receipts in detail	
Burial Board	£ 175.00
Allotments	£ 25.00
Carnival	
VAT refund	
Misc.	
Total	£ 200.00

VAT	
Previously Claimed	£ 53,708.97
Claimed in December	£ -
Unclaimed	

EBC Loan Account Summary						
		Money In			Money Out	
	1 April 2019 Balance	Precept	Support Grant	Interest	Transfer to BPC	Current Balance
Prior to Jan 20	£ 111,495.93	£ 219,889.82	£ 9,162.08	£ 479.77	£ 115,000.00	£ 226,027.60
Jan 20						£ 226,027.60

Notes	